

## Annexure M: Business Register Schedule

### Annexure-M

#### Business Register Schedule

(for Establishments registered under 7 Acts/ Registering Authorities)

#### **SECTION I: IDENTIFICATION PARTICULARS (2011 Census codes should be adopted)**

i) State	Code : (2 digit)	
ii) District	Code : (3 digit)	
iii) Tehsil/Taluk/ PS/Dev. Block/Circle/ Mandal etc	Code : (5 digit)	
iv) Town/village	Code : (6 digit)	
v) Ward (only for Town)	Code : (4 digit)	
vi) Population Census 2011 Enumeration Block	Code :	

#### **SECTION II: Information on Directory of Establishments**

1	Name and address along with PAN & TAN. If it's a Branch Office, fill in items 1 &2, else item 2 only.	2	Name and address of Main Office along with PAN & TAN
1.1	Regional language	2.1	Regional language:
	Name		Name:
	House No: Lane:		House No: Lane:
1.2	Locality: PIN Code:	2.2	Locality: PIN Code:
	English		English:
	Name		Name:
1.3	House No: Lane:	2.3	House No: Lane:
	Locality: PIN Code:		Locality: PIN Code:
	Tel No./Mobile No.		Tel No./Mobile No.
1.4	E-mail	2.4	E-mail
1.5	PAN No.	2.5	PAN No.
1.6	TAN No.	2.6	TAN No.
3	Description of major activity		
4	NIC-2008 3 digit code		
5	Year of starting of operation (under current ownership) (YYYY)		
6	Ownership code ( Govt./PSU: 1, Private:- Proprietary: 2, Partnership: 3, Company: 4. Self Help Group: 5, Cooperative: 6, Non Profit Institution: 7, Others: 8 )		
7	Total number of persons employed on the last working day in relation to day of visit		
8	Enter the registration number; whichever is applicable:	<b>Section IV: Remarks</b>	
8.1	Companies Act, 1956		
8.2	Factories Act, 1948		
8.3	Shops and Commercial Establishments Act 1948		
8.4	Societies Registration Act 1860		
8.5	Cooperative Societies Act 1960		
8.6	Khadi and Village Industries Board		
8.7	Directorate of Industries (District Industries Centre)		

#### **Section III: Instructions & particulars of Field Officers**

1.1 INSTRUCTIONS		1.2 Particulars of Field Officers:	
a.	use only Arabic numerals - 0,1,2,3,4,5,6,7,8 AND 9		Checked and found correct
b.	Do not fold the schedule	Enumerator	Supervisor
c.	Use black / blue ink ball point pen, keeping schedule on the board provided for this purpose	Signature :	Signature :
d.	Avoid over writing in case of correction across the line and use a fresh line.	Name :	Name :
		Date	Date
		Enumerator Number	Supervisor Number

